



APPLICATION TO TRANSFER FORM

This form is to be used if you are an **active** REALTOR or MLS member and are transferring from one office to another. If you have been inactive for longer than a year please contact the Association office and speak to membership. It can take up to 24 hours for your membership to transfer to your new office. Please send form to: natalygavar@gmail.com

If you are transferring during billing cycle, you will have to submit payment in order to transfer. If you are unsure, please contact the Association office and speak with membership.

Please note: You will not be transferred until the DRE records reflect the change to the new broker.

Date: _____ **MLS ID #: gant.** _____

Agent Name: _____

Current e-mail: _____

Current Home Address: _____

New Office Name: _____

New Office Address: _____

Signature of Agent: _____

Signature of New Broker: _____

If you have current active listings with your previous office and need to transfer them over to your new office, GAVAR staff will require the CAR (TOL- transfer of listings) form in order to transfer the listings over to the new office. Please email all forms together to natalygavar@gmail.com

FOR OFFICE USE ONLY

New Firm #: _____ **Changes in NRDS:** _____

Membership Type _____

Staff Initials: _____ **Date of Transfer:** _____